



Information Change Form: Pension (For Retired Members)

This form is to be completed by retired members only if there is a change in the information below.

Pension Plan Member Information

Name: _____
Last name First name Middle initial

SIN: _____
For identification purposes

Check the applicable box and complete the section to indicate your change in Pension information

Mailing Address and/or Contact Information Change

New Mailing Address and Contact Information:

Mailing Address: _____
Town/City Province Postal code

Phone Number: _____ Email: _____

Effective Date of Change: ____ | ____ | ____
DD MMM YYYY

If you have an address outside of Canada, are you a:
 Non-resident of Canada Resident of Canada

Former Address and Contact Information:

Address: _____
Town/City Province Postal code

Phone Number: _____ Email: _____

Additional Income Tax Deduction

The Canada Revenue Agency (CRA) requires that base income tax be deducted from your Pension benefits. Amounts above the base amount required by CRA are referred to as Additional Income Tax.

- Please start deducting Additional Income Tax from my Pension benefit in the amount of \$ _____ per month.
Please allow 4-6 weeks for this change to take effect.
- Please change the amount of Additional Income Tax currently deducted from my Pension benefit to \$ _____ per month.

Banking Information Change

For direct deposit into a chequing account, please attach a **VOID CHEQUE**. For direct deposit into a savings account, please attach a **STATEMENT** from your financial institution confirming the account number and the bank branch and transit numbers.

Authorization

I authorize HEB Manitoba to make the changes I've indicated on this form for the administration of my benefit(s).

Member Signature: _____ Date Signed: ____ | ____ | ____
DD MMM YYYY

Please return this form and applicable supporting documents to:

HEB Manitoba
900-200 Graham Avenue
Winnipeg, MB R3C 4L5

Phone: (204) 942-6591
Toll-free: 1-888-842-4233
Email: info@hebmanitoba.ca

HEB Manitoba Use Only

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verified